

Certified Peer Support Specialist

Part Time Peer Support Specialist position is available in Hibbing for Housing. This position will be starting in January of 2018. Application for employment should be downloaded from under the careers tab at www.rangementalhealth.org and submitted by December 3, 2017 via one of the following methods:

Mail: RMHC, Attn. HR, P.O. Box 1188, Virginia, MN 55792

Fax: 218-741-3080

Email: rtardy@rangementalhealth.org

Essential Functions:

1. Maintain caseload as assigned, meeting productivity guidelines.
2. Provide individual and/or group peer support for the people we serve in the housing programs.
3. Complete documentation for peer support program in timely fashion.
4. Assist the people we serve in making progress on treatment plan goals.
5. Coordinate and refer services as needed for the people we serve to maintain their optimal level of functioning.
6. Act as advocate for the people we serve.
7. Assist the people we serve in obtaining and maintaining their benefits.
8. Provide crisis assistance as needed.
9. Support, assist, enable the people we serve to develop and enhance stability, competencies, personal/emotional adjustments and independent living and community skills.
10. Attend weekly peer support meetings.
11. Attend multidisciplinary staff meetings, minimum of 1 time per month.
12. Attend required individual supervision meetings and/or CPS staff meetings.
13. Provide program transportation as needed.
14. Ability to work at least part time.
15. Willingness and ability to be trained in cultural competencies as needed.
16. Complete continuing education training of at least 30 hours every two years in areas of mental health recovery, mental health rehabilitative services and peer support.
17. Follow all Federal guidelines in accordance with the Department of Labor's statutes and laws and any other regulatory agencies.
18. Other duties as assigned

Position Qualifications:

Education and Experience Required:

- Must be at least 21 years old.
- Have a high school diploma or equivalent.
- Have or have had a primary diagnosis of mental illness.
- Have received or is currently receiving mental health services.
- Be willing to share their experience of recovery.
- Successfully completed the Department approved Certified Peer Specialist training and certification exam.

Additional Requirements

1. Be felony free for at least one year, have no active order for protections, and pass the required background check.
2. One year freedom of chemical usage problems.
3. Philosophical approach consistent with Range Mental Health Center's mission

Skills Required:

1. Reliable transportation to and from work.
2. Good verbal and written communication skills.
3. Good observation, rapid assessment, and crisis management skills.
4. Non-judgmental attitude toward persons with disabilities/cultural differences.
5. Ability to be flexible and to work as a team member.
6. Good understanding of local and state mental health system.

Physical Standards:

1. Ability to lift 25 pounds.
2. Ability to deal with significant daily stress.
3. Sufficient vision to utilize a computer monitor.
4. Sufficient hearing to accurately record or respond to another party both in person, by phone, or in a group setting.
5. Ability to climb stairs.
6. Maintain an acceptable level of cleanliness and physical appearance.

EOE/AA